



Warsaw-Amman Training

Warsaw-Amman International Seminar

18-21 September, 2018

Vistula University

Enhancing Chemical Security for the Hashemite Kingdom of Jordan and the Region

Development of Chemical Safety and Security Confidence Building Measures for the Middle East



The project is funded through the 2018 grant of the US Defence Threat Reduction Agency (DTRA)



International Centre for Chemical Safety and Security (ICCSS) Warsaw, Poland www.iccss.eu

BACKGROUND

Chemical Weapons (CW) proliferation and terrorism pose a grave threat to international peace and security. They undermine the rule of law, respect for human rights, protection of civilians, tolerance among people and nations and the peaceful resolution of conflicts. Misuse of toxic chemicals and chemical terrorism poses a grave threat to international peace and security, especially in the Middle East, where the use of industrial chemicals as chemical weapons was recently confirmed in Syria and had been used in the pastas means of terror in other countries including in Iraq. It poses a fundamental challenge to the international community, and security and development of the region.

Experience has shown that no country or industry is immune to terrorism, and that no country or industry can effectively deal with CW proliferation and terrorism alone. Therefore, cooperation between all the related stakeholders including governments, industries, scientific institutions, and international partners, is an important element in the efforts to address this global threat, with an increased role played by the industries providing protective solutions and know-how.

The core principle for the development and implementation of the Jordan Chemical Security Project is to concentrate on the national and regional prevention and preparedness against chemical threats. The leading strategy is to implement a whole-of-society approach which strives to engage all the relevant Jordanian stakeholders in the process of enhancing chemical security in Jordan, with an active participation and support of the international partners. Project implementation will ensure sustainability and continuity of efforts to enhance and develop chemical security by the national stakeholders.

Jordan, being under continued chemical threat, has developed relevant experience in mitigating CW and Chemical, Biological, Radiological and Nuclear(CBRN) threats and has introduced effective international cooperation in these regards. The objective of the Jordan Chemical Security Project is to further build on and develop these capabilities and expertise.

The Jordan Chemical Security Project aims:

1. To assist Jordan in the strengthening of the national system potential for chemical safety and security to prevent, reduce and mitigate chemical threats; and to provide assistance in the development of Jordan as a regional training and exercises center in chemical safety and security. The Jordan Chemical Security Project will serve as a template for national chemical safety and security programs in the region.

2. To assist countries in the region to introduce national system potential for chemical safety and security and to provide assistance in the implementation of international efforts to counter CW proliferation and terrorism and/or misuse of toxic chemicals.

3. To develop a concept for chemical safety and security confidence building measures for the Middle East as a foundation for enhancing the chemical safety and security culture in the whole chain of activities in chemical and energy carrier activities, including development, production, transportation, transit, storage, use and disposal of chemicals. The highest priority is raising regional awareness of chemical safety and security.

The project will promote Jordan as an international hub for cooperation in chemical safety and security training, best practices exchanges and national and regional capacity building in whole chain of chemical activities and prevention against chemical threats.

I. SEMINAR OBJECTIVES:

The core goals of the Warsaw-Amman Training and Warsaw-Amman-Seminar are:

- 1. To develop the core Jordan team.
- 2. To enhance the capacity of Jordanian stakeholders on matters of chemical safety and security.
- 3. To define the content and partners in a gap analysis that will generate a set of recommendations for further enhancement of chemical safety and security in Jordan.
- 4. To identify priority areas for the Jordan Security Project that need to be addressed urgently.

The program will:

- 1. Share best practices and capacity building measures in chemical safety and security.
- 2. Promote the development of a Jordanian cadre of experts and personnel to respond to chemicalrelated incidents at national and international levels.
- 3. Establish long-term beneficial working relationships between participating agencies and appropriate Jordanian, European and international stakeholders, including NATO.
- 4. Enhance participating agencies' ability to deter, detect, identify, investigate and respond to CW-related incidents.
- 5. Explore possibilities for technical assistance in the form of training, equipment and advice.

II. SEMINAR ACTIVITIES:

- 1. Visits to relevant central institutions and field missions.
- 2. Background training course on chemical safety and security.
- 3. Presentations on national and international best practices and capacity building measures.
- 4. Bilateral discussions and exchanges.

III. DESCRIPTION OF SEMINAR ACTIVITIES:

- 1. Jordanian stakeholders will be actively involved throughout the process of developing measures to enhance chemical safety and security in Jordan.
- 2. Through site visits and interviews with officials at the beginning of the Seminar an inventory of issues and questions regardingengineering physical measures, hardware, electronic systems, effective enforcement of existing regulations and laws governing chemical safety and security will be be made to ensure a practical and result oriented approach.
- 3. The seminar will be an open opportunity for enrolling new international participants and international experience and capacity building into the process of chemical safety and security in Jordan and the region.
- 4. Various groups of national and international professionals, administration officials, industry, legislator and local authorities will demonstrate their experience and capacities.
- 5. An international network of relevant agencies and experts will be established to assist Jordan in enhancing chemical safety and security.
- 6. As a final step in the Seminar a basic chemical safety and security training course for regulatory and managerial personnel will be conducted in close collaboration with European and international stakeholders.
- 7. A preliminary syllabus, for an advanced chemical safety and security course to be given during the Seminar in Amman will be developed and will include theory and practice, tutorial materials and recommended training equipment.
- 8. A working group for the chemical safety and security gap analysis in Jordan and a working document on chemical safety and security confidence building measures for Jordan will be initiated.

IV. SEMINAR DELIVERABLES:

- 1. Concrete inputs by participants to support and assist Jordan in enhancing chemical safety and security.
- 2. Report on identified needs for chemical safety and security in Jordan, outcomes of site visits and interviews, and possible success factors and barriers in reaching project objectives.
- 3. Outline of advanced training program on chemical safety and security to be conducted in Amman.
- 4. Identification of possible success factors and barriers for the initiation of the chemical safety and security gap analysis in Jordan.

V. SEMINAR MILESTONES:

- 1. Establishment of an informal network and contact list of participants and supporters from Jordan and international partners.
- 2. Devlopment of an inventory of issues and questions to be addressed to ensure a practical and result oriented approach towardsenhancingchemical safety and security in Jordan.

VI. SEMINAR MODULAR TRAINING

The ICCSS flexible and focused modular training program is a step-by-step pathway towards obtaining an in-depth understanding and knowledge of chemical safety and security.

Module 1: Creating networks for chemical safety and security

Chemical safety and security management is instrumental in shaping public spaces. Participants will be introduced to relevant links at the local level.

The result: creating networks of managers of public safety and chemical safety and security - a role of government agencies and cooperation with law enforcement authorities.

Module 2: Importance of youth awareness for chemical safety and security

Chemical safety and security management is introduced in the form of science and education in the field of hazardous substances. The concept of developing civic involvement and networking will be presented.

The result: a comprehensive demonstration of chemical safety and security management practices and safety in an urban environment.

Module 3: Comprehensive management of chemical safety and security issues

Development of civilian safety awareness and networks of local connections at the community level will be examined by way of past experience, current analysis and considerations of future problems in the field of chemical safety and security.

The result: ways to develop effective chemical preparedness and protection mechanisms at the local level.

Module 4: City, public spaces and chemical safety and security - values, processes, systems and prevention

Development of public order and chemical safety and security, and the interface between them, as elements of good governance of public spaces will be explored along with the establishment of responses to disastrous events through security management and response/intervention systems.

The result: effective planning, simulation and management of preparedness and responses to disastrous events.

Module 5: Chemical security and democracy

The interrelationship between management of chemical safety, democratic processes and development of chemical security will be examined. Potential conflicts between effective responses to the threat of terrorism while respecting civil rights will be discussed.

The result: management of public security and strengthening of chemical safety and security and human rights implications.

Module 6: Chemical safety

Existing sources of information regarding chemical safety will be introduced and reviewed and will include: chemical safety data sheets and labels for chemical material, requirements and responsibilities for the introduction of new chemical substances on the market, and European Union requirements regarding chemical hazards and risks.

The result: knowledge, expertise and risk assessment of chemicals on the market.

Module 7: Chemical security and industry

Chemical safety and security in the context of the chemical industry, where risk reduction is regulated by law, will be discussed with particular focus on large scale facilities including industrial process plants and warehouses. The problem of accidents and chemical release will be comprehensively treated by identifying hazards, introducing preventive measures, response preparation and consequences mitigation.

The result: better hazard identification, organization of prevention and mitigation of consequences.

Module 8: Classification and labelling

The legal basis for the classification and labelling of hazardous chemicals will be presented and will include the EU Parliament and Council Regulation No 1272/2008 (Classification and Labelling (CLP/GHS)) and Sub-Chapter A: Labelling of Chemicals.

The result: understanding of EU legislation and practices for the classification and labelling of chemicals.

Module 9: Transport of hazardous substances

The regulations governing different types of transportation will be covered in this section including UN Guidelines, ADR, ADN, RID, IMDG and ICAO regulations. The focus will be on those parts bearing importance to the local conditions and communities i.e. obligations of road transport companies, proper labelling, packaging and cargo securing, as well as competences of national law enforcement institutions.

The result: organization of enforcement and inspection in loading/unloading and storage operations of hazardous substances.

Module 10:Chemical wastes

Chemical risks associated with hazardous chemical waste, including technical and legal problems of collection, segregation, storage, disposal and recycling will be presented. Practical implementation of circular economy principles will be introduced. Provisions for the prevention of misuse of chemical waste for prohibited purposes will be discussed.

The result: mitigating chemical risks associated with misuse of chemical waste for prohibited purposes.

Module 11: Chemicals around us

A presentation and demonstration on possible misuse by professional end users and private citizens for prohibitive purposes of the most commonly used chemicals, including chemicals used in agriculture and food chain, explosives for civil uses and aerosols.

The result: mitigating chemical risks associated with misuse of most commonly used chemicals for prohibited purposes.

Module 12: Enhancing chemical security

Chemical safety and security gap analysis and a Table Top Exercise (TTX) that will feature scenarios related to the protection of chemical infrastructures will be performed and will generate a set of concrete recommendations for future actions to enhance chemical safety and security.

The result: identification and reporting of chemical safety and security gaps and the development of chemical safety and security confidence building measures.

ICCSS CONTACT INFORMATION:

On Seminar program:

Amb. Krzysztof Paturej – ICCSS President of the Board Phone: (office) +48 22 4362044; (mobile) +48 514747999; e-mail: <u>k.paturej@iccss.eu</u>

Dr. Lech Starostin– ICCSS Program Director;Phone: (office) +48 22 4362044; (mobile) +48 798266303; e-mail: <u>l.starostin@iccss.eu</u>

Mr. Maciej Labuda – ICCSS Senior Advisor; Phone: (office) +48 22 4362044; (mobile) +48 514747999; e-mail: <u>m.labuda@iccss.eu</u>

On Seminar Logistics:

Mr. Adam Paturej – ICCSS Business Director; (office) +48 22 4362044; (mobile) +48 662405814; e-mail: <u>a.paturej@iccss.eu</u>

Ms. Katia Shvetsova – ICCSS Project Assistant; (office) +48 22 4362044; (mobile) +48 791686881 e-mail: k.shvetsova@iccss.eu

Ms. Alina Balahurchyk -- ICCSS Project Assistant; (office) +48 22 4362044; (mobile) +48 733063974 e-mail: a.balahurchyk@iccss.eu

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Warsaw-Amman Chemical Safety Security Training

DAY 1

Tuesday, 18 September, 2018 Vistula University, Warsaw, Stoklosy Street 3, AULA A2

Topics - Basics of safety and security management in the public domain, duties of participants and professionals, and creation of chemical safety and security in the practical dimension.

The day will familiarize participants with the need to raise awareness of chemical safety and security, and the need for effective implementation in the practice of chemical safety and security at the local level including in the workplace, public spaces and by user of chemicals. The acquired skills in managing local chemical safety and security will be consolidated with participants' background experience. The different sessions will focus attention on data and information which may potentially be relevant for the chemical safety and security gap analysis to be performed in Jordan.

10.00 – 10.30 Training introductory presentation - project objectives, leading actors

10.30 - 12.30TRAINING SESSION 1: Government Agencies and Industry Best Practices and Capacity
Building in Chemical Security

• Customs Service

- *Mr. Andrzej Puka - Polish Customs:* Principles of customs risk analysis pertaining to dangerous goods.

• Ministry of Infrastructure:

- **Ms. Joanna Piatkowska**, *Ministry of Infrastructure*, Safety and security of hazardous goods in road, rail and aviation transport;

- DGM Poland;
 - Mr. Rafal Czerniawski; Taking the danger out of dangerous goods
- Office for Technical Inspection.

- **Dr. Andrzej Kozak**; Protection against cyber threats – a vital condition of ensuring safety, security and business continuity in chemical and petrochemical industry

12.30 – 13.30 Working Lunch

13.30 – 15.00 TRAINING SESSION 2: Chem-Bio security: Medical prevention, diagnostic and clinical responses after a chemical incident; secure management of chemicals in criminal investigation

- Prof. Janusz Kocik, School for Public Health, Centre of Medical Postgraduate Education, Poland
- Dr. Stef Stienstra, The Netherlands
- Mr. Ian Tippett Specialized Officer, INTERPOL Chemical Explosives Terrorism Prevention Unit

15.15 - 16.30**TRAINING SESSION 3: National Experience in preventing misuse of toxic chemicals:**
Crisis management and responses to chemical threats (cases of Poland and Egypt)

- Government Centre for Security
 - Dr. Witold Skomra Protection of chemical and petrochemical industries
- Gen. Wieslaw Lesniakiewicz; Deputy Head of Polish Volunteer Fire Fighters; Brig. Dariusz Marczynski; ICCSS Special Advisor - Development of CBRN response teams in National Fire Fighting and Rescue System
- Dr. Mohamed El Zarka, Focal Point for Chemical Conventions, Egypt;

Warsaw - Amman Chemical Safety Security Training

DAY 2

Wednesday, 19 September, 2018

On-sites visits to operational centers for management of dangerous goods Implementation of practical elements of chemical safety and security management through visits and training at relevant central agencies and field offices.

The second day of training will put emphasis on the practical aspects of chemical safety and security management at relevant institutions and facilities. During the visits participants will be introduced to and will observe implementation of chemical safety and security through a variety of functions: official, local expert, crisis responder and practitioners.

Coordinator: Mr. Maciej Labuda; ICCSS Special Advisor

SESSION 1: <u>Safety and security of air transport of dangerous goods; Visit to LS Airport Services and</u> Cargo Terminal visit at Airport Okecie (Warsaw) combined with practical demonstration of customs procedures

10.00 - 12.00 LS Airport Services, ul., James Gordon Bennett 2B, 02-159 Warsaw

Chair: Mr. Marcin Opalinski – CEO, LS Airport Services

Working Lunch 12.30 – 13.45

SESSION 2: <u>Visit to Office for Security and Crisis Management of the Warsaw Municipality</u>; administrative and practical arrangements to prevent, respond and mitigate CBRN threats

14.00 - 15.30 Mlynarska 43/45, 01-170

Chair: Mrs. Ewa Gawor Director, *Office for Security and Crisis Management of the Warsaw Municipality*

SESSION 3: Visit to Polish Chamber of Commerce

16.00 Trębacka 4, 00-074 Warsaw

Chair: Mr. Marek Arendarski; CEO,

Growing roles of chemical security in global economic architecture - Chemical Security as investment not cost

Polish production and trade capacities in chemical and environmental safety and security and crisis management

19.00 – Concert (Vistula University, Stoklosy 3, Warsaw)

Warsaw-Amman Seminar DAY 1 20 September, 2018 Vistula University, Warsaw, Stoklosy Street 3, AULA A2

09.00 – 10.00 Registration; Welcoming Coffee

10.00 – 11.00 SESSION 1 OPENING SESSION

Welcoming Remarks; Dr. Zdzislaw Rapacki - Seminar Chair, Chancellor of Vistula University in Warsaw,

Opening Statement: <u>Amb. Krzysztof Paturej, ICCSS President:</u> Importance of building sustainable and continued approaches at national and international levels to mitigate proliferation threats and enhance CW security

Opening Statement: <u>Head of Jordan Delegation</u>: Jordan inputs and capacities to mitigate CBRN threats: national and international efforts;

Video Address by H.E. Mr. David Wulf, Deputy Assistant Secretary of Homeland Security:

Opening Remarks by representatives of the international organizations including OSCE, OPCW, INTERPOL, NATO, EU.

<u>C11.00 – 11.15 COFFEE BREAK</u>

11.15 – 13.00 SESSION 2: INTERNATIONAL SESSION - Lessons learned from the international efforts to enhance Chemical Safety and Security in front of growing chemical threat

Chair - Amb. Vaidotas Verba – OSCE Project Coordinator in Kiev

INTRODUCTORY PRESENTATION: challenges to national policy, security, military, health and environment, from recent use of chemical weapons in Syria, Malaysia (Kuala Lumpur) and United Kingdom (Salisbury); Prof. Slawomir Neffe, Military Institute of Technology

<u>OPCW - Organisation for the Prohibition of Chemical Weapons; Lessons learned from the OPCW work</u> on an overview of chemical safety and security described in the OPCW Reports and activities. The presentation will focus on existing or needed tools, guidance, and best practices in the area of chemical safety and security management (including those related to chemical industry and laboratories); *Mrs. Ann Wu*; *OPCW Technical Secretariat*.

<u>OSCE - Organization for Security and Co-operation in Europe</u> – Lessons learned from the OSCE work on implementation and operation of the Project 'Strengthening Chemical Safety and Security in Ukraine in line with the implementation of United Nation Security Council Resolution 1540 (2004) on non-proliferation of weapons of mass destruction and their means of delivery. *Mr. Yaroslav Yutsurba, OSCE Project Coordinator in Kiev*

<u>INTERPOL – Presentation of operational programs, including</u> Chemical Awareness and Scene Management (CHASM). Project CRIMP (Chemical Risk Identification & Mitigation Programme), Programme CANINE (Chemical Agent Investigation Enhancement) - to strengthen the ability of law

enforcement, first responder and other national security agencies to investigate chemical attacks and manage chemical crime scenes that are contaminated with hazardous materials. *Mr. Ian Tippett - Specialized Officer, Chemical Explosives Terrorism Prevention Unit*

<u>Polish Chamber of Chemical Industry</u> – lessons learned from implementing Responsible Care Security Code and national voluntary programs to enhance chemical security among producers and users of chemicals; **Dr. Tomasz Zielinski, CEO,** Polish Chamber of Chemical Industry

<u>ICCSS – Presentation of lessons learned from ICCSS led international programs</u>: program on Chemical Safety and Security in Kenya, the development of CHEMSS – global process on chemical safety security and cooperation with national and international partners; *Dr. Lech Starostin, ICCSS Program Director*

13.00 14.00 WORKING LUNCH

14.00 – 16.00 SESSION 3: JORDAN SESSION: national capacities and experience to mitigate CBRN threats

Co-Chairs – Jordanian Representative and Amb. Krzysztof Paturej, ICCSS President

The session will present the experience and capacities in Jordan to prevent and respond to CBRN threats. The Jordanian presentations will include: demonstration of their response systems, civil protection and counter-terrorist centers, implementation of international obligations;

International experience and programs in developing and introducing programs on chemical and biological security in the Middle East;

19.00 Official Dinner/Reception

DAY 2

21st September, 2018

Vistula University, Warsaw, Stoklosy Street 3, AULA A2

09.30 – 10.00 Welcoming coffee

10.00 – 12.30 SESSION 4 Development and implementation of national and international chemical safety and security programs and practices in chemical production, air, road and rail transport of chemicals;

Implementation of regulations on enhancing safety and security in national and international air, road, rail and maritime transport:

- views from Government Practitioners; Ministry of Infrastructure of Poland; Mrs Joanna Piątkowska
- Views from Cargo Practitioners: Mr. Marcin Opaliński, LS Airport Services
- Views from International Experts: **Dr. Mohamed El Zarka, Focal Point for Chemical Conventions, Egypt**;
- Views from Industry: **Dr. Roman Marzec**, Head of Security and Internal Control Grupa LOTOS

12.30 – 14.00 Working Lunch

Chair: Mr. Maciej Labuda – ICCSS Special Advisor

International experience from developing gap analysis for Ukraine program on chemical safety and security – case study – OSCE Project Coordinator in Kiev

<u>Poland's experience in identifying and filling gaps in protection of critical infrastructure - case study:</u> <u>Government Center for Security of Poland;</u>

Presentation of the concept and core elements of the on chemical security gaps in Jordan and the region and chemical security confidence building measures, followed by discussion; *ICCSS; Jordan Representatives*

<u>Session 6 CONCLUDING SESSION D</u>evelopment and implementation of national and international chemical safety and security best practices and capacity building and training needs.

Proposals from: OPCW; OSCE; INTERPOL; NATO; CEFIC; EU; national governments and academia **Discussion**

Establishment of the international network of partners to assist in the development of the chemical safety and security in Jordan

16.30 Closure of the Seminar

18.00 Official Dinner

Warsaw-Amman International Seminar

20-21 September 2018

Vistula University, Warsaw, Stokłosy 18

Enhancing Chemical Security for the Hashemite Kingdom of Jordan and the Region Development of Chemical Safety and Security Confidence Building Measures for the Middle East

PART I: MEETING INFORMATION

In all matters concerning the meeting preparation, organisation and other logistical aspects please contact:

Secretariat of the Seminar: The overall responsibility for organisational aspects of the seminar rests with the ICCSS.

Mr. Adam Paturej ICCSS Business Manager Phone (office): +48 224362044 Phone (cell): +48662405814 e-mail: a.paturej@iccss.eu

Ms. Katia Shvetsova

ICCSS Project Assistant Phone (office): +48 224362044 Phone (cell): +48791686881 **e-mail:** k.shvetsova@iccss.eu www.iccss.eu

Mrs. Renata Krajewska

Administrative Expert Vistula University Tel. +48224572312 <u>e-mail: r.krajewska@vistula.edu.pl</u> www.vistula.edu.p

1. Seminar Location

Vistula University; Warsaw, Stokłosy 3, AULA A2; www.vistula.edu.pl

2. Registration Forms

Registration Forms (find attached) should be sent (by email) prior to Seminar to: **Ms. Katia Shvetsova** ICCSS Project Assistant Phone (office): +48 224362044 Phone (cell): +48791686881 info@iccss.eu www.iccss.eu 3. **Arrivals:** The organizers will provide transportation services for participants from Warsaw Airport and Warsaw main Train Station to the hotel and from hotel to the venue of the Seminar.

4. Meeting Accreditation

Security badges will be issued to all participants of the Seminar at the time of check-in at the registration desk. The badges must be worn at all times in the Seminar areas.

5. Seminar Languages

The official working language is English. Translation to Arabic language will be provided.

6. Conference Documents/Presentations

Participants are requested to provide the texts of presentations in advance for distribution, on USB or via e-mail to: <u>k.shvetsova@iccss.eu</u>. Computers (Windows OS) with projector will be available for participants for on-screen presentations.

7. Hotel Accommodation

ICCSS booked a number of rooms in **Platinum Hotel and Residence; Str. Ledóchowskiej 12, Wilanów,**

02-972 Warszawa, Polska; http://www.platinumresidence.com/wilanow/

8. Secretariat Office

During the meeting Secretariat staff will be available to assist participants with seminar-related issues and general queries. Secretariat Staff will also assist participants with the reproduction and distribution of documents.

9. Refreshments/ smoking

For the duration of the Seminar, complimentary coffee, tea and refreshment will be available in foyer. Smoking is allowed only in indicated areas.

PART II: GENERAL PRACTICAL INFORMATION

Basic info about Warsaw can be obtain from <u>www.warsawtour.pl</u> We also recommend to visit <u>www.poland.gov.pl</u>

1. Climate

In September temperature varies from 15 to 25°C. Rain falls intermittently throughout the year, so please remember to take your umbrella. You can also check: <u>www.pogoda.interia.pl</u>

2. Banking and Currency Exchange Rates

The local currency is the Polish Zloty (PLN). The official exchange rates in September are:

EUR = 4,30 PLN USD = 3,70 PLN

Polish Zloty is exchangeable outside Poland. For other exchange rates, please refer to the Polish National Bank website on the Internet at: www.nbp.pl/home_en.html. There are also a lot of exchange offices on main streets of Warsaw called "kantor". The foreign currencies can also be exchanged in most of hotels.

3. Passport and Visas

Participants travelling to Poland must be in possession of a valid passport and visa, if required. Polish Consulate or consular section of the Polish Embassy issues the visas. ICCSS provides support letters for the confirmed participants of the Seminar

4. Time Zones

Poland time zone is the same as in most EU countries, which is GMT plus 1 hour.

5. Restaurants near Hotel Accommodation

- Vilanova, ul. Klimczaka 22
- Restauracja Wilanów, Stanisława Kostki Potockiego 27

6. Public transport

Bus ticket -4.40 PLN

7. Taxis

A taxi may also be ordered by the hotel service. **Price: 2.40 PLN/km**

8. Insurance

Participants received medical insurance. The conference organisers will not be responsible for loss or damage to any item of property of the participants if such loss or damage may occurred during their travel and stay in Poland.

9. Pharmacies (Apteka) near Hotel Accommodation: Al. Rzeczypospolitej 5, 02-972 Warszawa

10. Calls from a Public Telephone: Long distance calls can be placed through the operator using a credit card or a call card. Customer dialled abroad calls:
00 + country code + city code + local number

11. Postal Services; Mail can be posted from the hotel. Stamps for letters: - within Poland: PLN 2.60 - to other countries: from PLN 6.00(Europe)

12. Electricity

Voltage in Poland is 230 V.